

The CFP GROUP, L.L.C.

Equal Opportunity Employer

Application for Employment

Applicants may request any necessary accommodation to participate in the application process.

Personal Information

Date _____

Social Security # _____

Name _____
Last First Middle

Address _____
Street City State Zip Code

Phone Number _____ Are you 18 years or older? _____

Are you authorized to work in the United States? _____

Employment Desired

Position _____ Referred by _____ Salary Desired _____

Are you currently employed? _____ If so, may we contact your present employer about this application? _____

Have you ever worked for or applied to this company before? _____ When/What Position? _____

Education

	Name & Address of School	Type of Degree, Diploma or Certificate or Number of Years Attended	Major/Minor Field of Study
High School			
College #1			
College #2			
Trade, Business or Other Schools			

General

Subjects of special study or research work _____

Special Skills _____

List any activities (civic, athletic, etc.) that may contribute to your ability to perform the job _____

List any job-related U.S. military education and/or experience _____

Previous Employers - List below last 3 employers, starting with the most recent

Date Month and Year	Name and address of employer	Beginning/ Ending Salary	Position / Supervisor's Name / Phone #	Reason for Leaving
From				
To				
From				
To				
From				
To				

Professional References - Give the names of 3 persons not related to you, who have knowledge of and can speak to your skills and abilities.

Name / Job Title / Company	Address / Telephone Number	Work Relationship to Reference	Years Known

APPLICANT CONSENT

Please read each of the following statements and place your initials by each one to indicate that you understand and agree to the terms stated, then sign and date this form at the bottom.

_____ I understand that my consideration for employment is conditioned upon the results of a reference check, and I authorize The CFP Group or its designate, to investigate all statements made by me on this application. I authorize The CFP Group to contact my former employers and references. I also agree to waive liability against persons named on this form, provided the information they supply is honest, factual, and given without malice.

_____ I understand that nothing on the application is intended to create or imply a contractual relationship; if hired, I understand that my employment is at-will, i.e., that it is not for any specific time period or duration, and can be terminated with or without cause, and with or without notice, at either my or the company's option. I also agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than the president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

_____ I attest to the accuracy and truthfulness of the information provided, and I understand that any misstatement of material facts will be grounds for disqualifying me from further consideration in the selection process or, if hired, grounds for discharge.

Date _____ **Signature** _____